

**Summary of the TNI NELAP Board Meeting
June 7, 2010**

1. Roll call

The NELAP Board met at 12:30 PM CDT on June 7, 2010. Aaren Alger chaired the meeting. Those members in attendance are listed in Attachment 1.

2. Minutes

Minutes from the 5-17-10 meeting were reviewed and approved for posting.

3. Update on new applications

Lynn Bradley reported that MN's onsite evaluation and lab observation have been conducted and the report is in preparation and should be complete within the week.

Carol Batterton reported that the NELAP Board will be receiving a memo from Jerry Parr shortly recommending that the next round of AB renewals be delayed so that the new TNI standards can be used.

4. Out of State Applications

Due to concerns about out of state travel restrictions for some ABs, Aaren asked if there were any ABs who were unable to accept applications from out of state (OOS) labs for primary accreditations. AB responses are as follows:

State	Out of state application status
PA	Accepting OOS applications. Not currently meeting 2 yr. renewal requirement, but not turning anyone away.
NJ	Accepting OOS and out of country applications.
TX	Case by case, depending on location.
LADEQ	Discouraging OOS applications, especially if first time application and not working on LA samples.
LADHH	No restrictions on OOS applications. Have an RFP closing today for seafood testing. May need more accredited labs.
FL	Seriously considering restricting OOS applications to SE region of US. Currently this is the policy, but not written. Discouraging new OOS applications.
KS	Use 3 rd party assessors, so no problem with OOS labs. KS doesn't get many OOS applications, can do more.
NH	Will take OOS applications if can accommodate workload.
CA	Have not turned down any OOS applications. Only turn down out of

	country applications.
OR	Accepting OOS applications. Behind on renewals now, but having internal issues.
VA	Will do OOS but will be done at or towards end of the initial applications for Virginia labs
UT	Have not refused any OOS labs yet, but may have to if staffing becomes an issue.
NY	Still taking OOS applications as well as out of country.
IL	Accepting OOS applications. However, encouraging first time applications to look at other ABs due to our presently limited resources.

Steve Arms suggested that a third party AB could be a possible solution to this problem and asked if any of the ABs would have difficulty accepting accreditation from a third party AB. Responses to this questions included:

- Some state labs cannot be accredited by another state. A third party AB would help that situation.
- PA and CA would have a problem with a non-government AB, but if TNI was the AB, CA might be able to accept.
- Having a third party do accreditation for labs in non-NELAP states might help with price shopping, primary shopping, and scope restrictions.
- How would we approve ourselves as an AB?

Additional comments on this subject included:

- Why does the new standard say lab renewals have to be 2-21/2 years in one place and another place says 5 years? Why isn't the standard consistent?
- Can an AB really refuse to process an application for accreditation from an out of state lab? Lab may claim that accreditation is needed to get work. Is this restraint of trade?
- Accreditation is a bidding issue. Some labs hold accreditations in order to be able to bid on projects, may not actually have work.
- We should not extend the lab renewal timeline beyond 2-21/2 years.

5. Response to TNI Board memo- Action Plan

Aaren reported that she not received any additional revisions to the response memo to the TNI Board. She will send out the final version today and someone can make a motion and voting can take place by email. Voting should be complete by the end of June.

6. SW 846 work group

Steve Arms reported that the workgroup composed of Joe Aiello, LADEQ, and he had met and continued discussion on this subject. This big issue is how to upload these accreditations to the database. Most ABs would prefer to upload without the letter

designation. Only a few of the ABs require the letter designation.

One solution would be to upload without the letter designation but record the letter version in the assessment report. Then if another AB had a question, it would be recorded in the report.

It was also pointed out that NELAC 5.5.4.2.1(a) requires that the most recent version of the method is used. There was discussion about the meaning of this citation. Does it mean the most current method or standard? Some believe that it is not our role to limit what version of a method a lab has to use.

7. DW FoPT

The questions on new DW FoPTs had not been sent back to the PT Board; therefore, this item was postponed to the next meeting.

8. Next meeting

The next conference call of the NELAP Board will be June 21, 2010. Potential agenda items include:

- Approval of minutes
- Update on new applications
- Final review of action plan for TNI Board memo
- SW 846 work group report
- Approval of DW FoPT table

Attachment 1

STATE	REPRESENTATIVE	PRESENT
CA	George Kulasingam T: (510) 620-3155 F: (510) 620-3165 E: gkulasin@cdph.ca.gov	Yes
	Alternate: Jane Jensen jjensen@cdph.ca.gov	
FL	Stephen Arms T: (904) 791-1502 F: (904) 791-1591 E: steve_arms@doh.state.fl.us	Yes

	Alternate: Carl Kircher carl_kircher@doh.state.fl.us	
IL	Scott Siders T: (217) 785-5163 F: (217) 524-6169 E: scott.siders@illinois.gov	No
	Alternate: TBA	
KS	Dennis L. Dobson 785-291-3162 ddobson@kdhe.state.ks.us F: (785) 296-1638	Michelle Wade
	Alternate: Michelle Probasco mprobasco@kdheks.gov	
LA DEQ	Paul Bergeron T: 225-219-1244 F: 225-219-8244 E: Paul.Bergeron@la.gov	Yes
	Altérnate:	
LA DHH	Louis Wales T: (225) 342-8491 F: (225) 342-7494 E: lwales@dhh.la.gov	Yes
	Alternate: Ginger Hutto ghutto@dhh.la.gov	
NH	Bill Hall T: (603) 271-2998 F: (603) 271-5171 E: george.hall@des.nh.gov	Yes
	Alternate: TBD	
NJ	Joe Aiello T: (609) 633-3840 F: (609) 777-1774 joseph.aiello@dep.state.nj.us	Deb Waller

	Alternate : TBD	
NY	Stephanie Ostrowski T: (518) 485-5570 F: (518) 485-5568	Yes
	Alternate: Dan Dickinson dmd15@health.state.ny.us	
OR	Irene Ronning T: 503-693-4122 F: 503-693-5602 E: irene.e.ronning@state.or.us	Yes
	Alternate: Raeann Haynes haynes.raeann@deq.state.or.us	
PA	Aaren Alger T: (717) 346-8212 F: (717) 346-8590 E: aaalger@state.pa.us	Yes
	Alternate: Dana Marshall dmarshall@state.pa.us	
TX	Stephen Stubbs T: (512) 239-3343 F: (512) 239-4760 E: sstubbs@tceq.state.tx.us	Yes
	Alternate: Steve Gibson jgibson@tceq.state.tx.us	
UT	David Mendenhall T: (801) 584-8470 F: (801) 584-8501 E: davidmendenhall@utah.gov	Yes
	Alternate: Kristin Brown kristinbrown@utah.gov	
VA	Cathy Westerman T: 804-648-4480 ext.391 cathy.westerman@dgs.va.gov	Yes
	Alternate: Ed Shaw T: 804-648-4480 ext.152 ed.shaw@dgs.va.gov	

	Program Administrator: Carol Batterton T: 830-990-1029 or 512-924-2102 E: carbat@beecreek.net	Yes
EPA Liaison	Kevin Kubik T: 732-321-4377 E: kubik.kevin@epa.gov	Yes
	Evaluation Coordinator: Lynn Bradley T: 202-565-2575 E: Bradley.lynn@epa.gov	Yes
	Quality Assurance Officer Paul Ellingson T: 801-201-8166 E: altasnow@gmail.com	Yes
	Minnesota Susan Wyatt Stephanie Drier	No
	Oklahoma David Caldwell Judy Duncan	Yes